

18th June 2018

To the parents of children currently in Classes 5 to 10

Dear Parents

Private Music Lessons from September 2018

Visiting peripatetic music teachers provide 1:1 instrumental lessons to children at Broughton Manor, during lunchtimes and after school.

We are now organising the lessons for the next academic year beginning in September 2018.

Instrumental lessons are allocated on a first come first served basis. The attached form provides you with an opportunity to state when you would prefer your child's lesson to take place, please note however that we cannot guarantee that the timetable will allow us to meet your requirements. You will be notified by email when your child has been allocated a lesson time and unfortunately this may not be flexible. Equally, if we do not have availability, you will be informed and your child will be added to a Waiting List.

If you would like your child to begin or continue private music lessons in the autumn term, please return the attached registration form to the Reception Office by **Friday 6th July 2018**.

Please note the following:

1. Children moving from Pre-Prep to Prep may need to change their current lesson time in line with their new timetable.
2. Mr Bennett is reducing the hours he teaches at Broughton Manor and therefore it may be necessary to change your child's tutor in the autumn term.

This is the first year we are able to offer Singing tuition and we look forward to welcoming Mrs Catronia German to our team of peripatetic music tutors.

If you have any questions, please see Mrs Pugh.

Yours sincerely

JAMES CANWELL
HEADMASTER

BMPS Private Music Lessons 2018 - 2019



Child's Name

Current Class

I wish my child to **start/continue** private music lessons in September 2018.

Instrument *(please tick)*

Keyboard

Drums

Piano

Guitar

Violin

Singing

Cello

Double Bass

Please indicate **your lesson preference** *(please tick)*

15 minutes (£11.00 per lesson)

30 minutes (£22.00 per lesson)

It is recommended that younger children in particular begin with a 15 minute lesson.

Preferred days and times of the day *(please tick)*

Monday

Tuesday

Wednesday

lunch time

lunch time

lunch time

after school

after school

after school

either

either

either

Thursday	<input checked="" type="checkbox"/>	Friday	<input checked="" type="checkbox"/>
lunch time	<input type="checkbox"/>	lunch time	<input type="checkbox"/>
after school	<input type="checkbox"/>	after school	<input type="checkbox"/>
either	<input type="checkbox"/>	either	<input type="checkbox"/>

If we cannot accommodate your preference above, would you consider an alternative day / time of day?

Yes No

While we will endeavour to meet your preferences, this is not always possible. If it is not possible and if we are able to do so, we will aim to offer an alternative time/day for you to consider. If you do not wish to accept this alternative option, or if there is no availability, your child will be placed on the waiting list.

Term and Conditions

- I confirm that I understand that the contract for instrumental music tuition exists between the parent of the child and the peripatetic music teacher.
- I understand that all lessons given are in a ratio of 1:1.
- I acknowledge that I am responsible for providing my child with an instrument to bring into school (with the exception of a piano, keyboard or drums, however, these instruments will be required at home, to practise on). We regret that the school cannot accept responsibility for any loss or damage incurred to instruments while on the school premises.
- I give permission for my contact email address to be passed onto the relevant Peripatetic Music Tutor once a lesson has been allocated to my child.
- I understand that once a lesson has been allocated by the school, all further correspondence will be directly with the Music Tutor.
- I understand that music tuition fees are due in full at the start of each term, upon receipt of an invoice from the Tutor. Payment is to be made in full by bank transfer.
- I understand that if my child is unable to attend a lesson for any reason (including a school trip to sports fixture) it is my responsibility to inform the music tutor directly and that the school will not do this on my behalf. In this instance, I acknowledge that the tutor is not obliged to provide a refund or to arrange an alternative lesson. Tutors are provided with a dates list at the beginning of each term and are requested to attempt to rearrange the missed lesson, although this cannot be guaranteed by the school.

- I acknowledge that once lessons have commenced, if I wish to terminate my child's lessons, written notification is required to be given to the Music Tutor one half term before lessons are to cease. If immediate cessation of the lessons is made, lessons still must be paid for in accordance with the half term. This is non-negotiable and will also apply if your child leaves Broughton Manor during the academic year.

Signature

Date

Name